

BRIGID A. BUTLER

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Lead with a growth mindset ■ Energetic, organized, positive, & self-motivated ■ Believe all students can learn ■ Hold high expectations for myself & students ■ Passionate & dedicated educator ■ Leads with an equity lens ■ Ensures all students have equitable access to educational resources which allow them to achieve at high levels.

Professional Experience

**School Improvement Specialist
Minneapolis Public Schools**

**July 2017 – Present
Minneapolis, Minnesota**

- Administer Title I programming at 11 non-public schools and Title III programming at 5 non-public schools
- Collaborate regularly with staff and service providers at 7 non-public schools to identify and address individual student needs and barriers as well as to design and implement Title I programming at the sites
- Observe instruction, review student data and work, and provide effective feedback and coaching on instructional practices to 13 MPS employed teachers working at non-public schools
- Communicate effectively and in a timely manner with diverse groups and stakeholders including non-public school administrators, teachers, and service providers at non-public schools
- Interview and hire staff members based on evidence of a commitment to high levels of academic success for all students, and their ability to improve student outcomes for Title I and III eligible students at non-public schools
- Manage and oversee a 1.8 million dollar budget for Title I, II, and III at all non-public schools located in Minneapolis
- Lead team in preparing for Title I monitoring review by Minnesota Department of Education and achieved a final report with no programmatic findings
- Support MPS schools with Title I compliance and alignment to School Improvement Plans to increase student achievement
- Design and deliver professional development to family liaisons to increase family engagement at Title I schools

**Coordinator, NCLB/ESSA
Minneapolis Public Schools**

**November 2011 – June 2017
Minneapolis, Minnesota**

- Built and maintained strong relationships with administrators, school leaders, and departments throughout the district
- Created and facilitated professional development for principals, teachers, family liaisons, out-of-school time tutors, and contracted partners
- Participated with Instructional Leadership Teams at school sites regarding school improvement best practices while promoting district and state initiatives
- Collaborated with stakeholders at all levels of the district to develop an out-of-school time tutoring program for MPS students, including working with the following departments: Finance, Research, Evaluation, Assessment, and Accountability; Multilingual; Area Learning Center; and Community Education
- Supported 30 schools, and their administrators, in school improvement planning and monitoring, Title I compliance requirements, and allowable use of funds
- Trained and mentored four new coordinators in the Funded Programs Department
- Designed, implemented, and led an out-of-school time tutoring program for 2,400 students with up to 13 tutoring providers during SY 12-13 and SY 13-14

Grade 5 Teacher
Harambee Community Cultures & Environmental Science School

March 2009 – November 2011
Maplewood, Minnesota

- Differentiated instruction for students, in all subject areas, at all ability levels, learning styles, and at various levels of English language proficiency, based on analysis of student data and through work in a Professional Learning Community
- Planned and co-taught math with ESL teacher through extensive collaboration
- Represented 5th grade on School Leadership Team
- Actively engaged students in learning through whole group, small group, and individual instruction
- Created a caring, respectful, and peaceful classroom community with 30 diverse learners where all students could learn through the implementation of Responsive Classroom® practices
- Developed supportive, collaborative, and productive ongoing partnerships with parents

Responsive Classroom®/ Developmental Designs® Support
The Origins Program

June 2006 - March 2009
Minneapolis, Minnesota

- Directed logistics for 135 week-long Responsive Classroom® and Developmental Designs® programs serving 3,000 participants annually, across seven states
- Managed retail book operation, improving visibility and organization of teacher resources and refined trademark protections
- Partnered with Associate Director to develop an anonymous, on-line *Consultant's Survey* evaluating traits of a successful team, collegial synergies and organizational support
- Collaborated with Director of Publications on website redesign

Elementary Teacher
Palmer Lake & Birch Grove Elementary Schools

October 2004 – June 2006
Brooklyn Park, Minnesota

- Fostered a caring, respectful, and inclusive classroom community with 32 diverse 5th grade learners through the use of Responsive Classroom® practices
- Differentiated instruction for students, in all subject areas, at all ability levels, learning styles, and at various levels of English language proficiency based on analysis of individual student data and through work in a Professional Learning Community
- Actively engaged students in learning through whole group, small group, and individual instruction
- Collaborated with grade level teams in planning of math, science, and health instruction
- Created supportive and collaborative partnerships with parents

Grade 3 Teacher
American School of Bangkok

August 2002 – May 2004
Bangkok, Thailand

- Leader for 2nd and 3rd grade team. Responsibilities included: monitoring curriculum mapping process to help with continuity and clarity of instruction; facilitated ordering of appropriate resources; developed and led workshops; and provided training for other teachers
- Mentored newly hired teachers
- Structured learning through whole group, small group, and individual instruction
- Differentiated lessons and instruction for 15 – 20 multinational students of all ability levels, learning styles, and at various levels of English language proficiency

Elementary Teacher
Whittier Community School for the Arts

January 1999 – June 2002
Minneapolis, Minnesota

- Implemented Responsive Classroom® practices with a class of 30 diverse 4th and 5th grade learners to achieve a peaceful learning environment through community building
- Facilitated individual and group learning by designing and implementing lessons based on individual student needs

- Developed lessons, objectives, and assessments, using district and state standards and through the integration of the arts
- Taught several small 5th grade groups in supplemental math skills
- Planned and executed daily, hour-long lessons for 5th grade math class
- Collaborative reading teacher for 2nd and 5th grade classrooms

Other Activities/Training

- Board member of Minnesota Association of Administrators of State & Federal Education Programs, Fall 2015 – Present
- Member of Committee of Title I Practitioners at MDE, 2013 – Present
- Board member of Minneapolis Association of Administrators and Supervisors, 2014 – 2017
- Mentor 5th grade students at Bancroft for PYP/IB Exhibition project, Spring 2017, 2018
- Mentor 5th grade students at Whittier Elementary for PYP/IB Exhibition project, Spring 2015, 2016
- Attend Leading Courageously for Racial Equity Conference, MNSU Mankato 2016, 2017, 2018
- Cross-Cultural Facilitation Techniques – Intermediate Level, WMEP, Winter 2015-16
- Creating Community in a Diverse School Environment, WMEP November 2015
- Mentor 5th grade students at Whittier for PYP/IB Exhibition project, Spring 2014 & 2015
- Brustein & Manasevit Spring Forum on Federal Education Grants Management, Spring 2015
- Beyond Diversity; Cultural Competency Training – February 2014
- Equity in Education Summit – February 2014
- Minneapolis Public Schools Supervisor’s Foundational Skills Training, May 2012
- Urban Leadership Academy May 2012

Education

Minnesota State University, Mankato Educational Leadership, Specialist Degree (<i>K-12 Principal Licensure</i>)	Edina, MN July, 2017
University of St. Thomas Master of Arts in Teaching	Minneapolis, MN May 2005
Metropolitan State College of Denver Bachelor of Arts	Denver, CO May 1990