

March 26, 2018

Dr. Mara Borges-Gatewood  
Worthington School District  
117 11<sup>th</sup> Ave  
Worthington, MN 56187

To Whom it May Concern,

I am writing to recommend Gerald Oehler for an administrative position with your school district. I am the English Language Learner Coordinator for Worthington School District and I have been honored to have been able to work with Mr. Oehler in the Department of Teaching and Learning where he serves as the District Staff Development Coordinator, Curriculum Development Coordinator, and Digital Learning Coordinator. He is able to effectively and efficiently use his passion, knowledge, skills, and experience as an instructional leader to contribute to the learning community with the school district in a collaborative manner to have a positive impact on student achievement.

Mr. Oehler is self-motivated and has the skills to handle and prioritize numerous tasks while completing them all in an efficient and timely manner. As a self-starter and innovative thinker Mr. Oehler has created the process, procedures, and training for teachers to develop a blended curriculum district-wide and works side by side with teachers through this process. Mr. Oehler has several strengths as an instructional leader, one of his greatest strengths is his organization and planning. Through careful planning and attention to detail he was able to organize a district-wide conference style in-service. Teachers were able to select topics and sessions that would benefit them in the classroom. The conference style professional development in-service was a huge success and highly praised by teachers across the district.

Mr. Oehler has clearly demonstrated the capacity to lead within the school district as he serves as the chair of the District Staff Development Advisory Committee and the Curriculum and Instruction Committee. Through his work on these committees he is able to help drive the mission, vision, and goals of the school district. He is also knowledgeable about district policies and guidelines and works to ensure committee members and other staff follow, such as communicating travel policies and stipend procedures for teachers. Through his strong knowledge and expertise in staff and curriculum development Gerald has demonstrated he is committed to molding the lives of the next generation.

Additionally, I have been impressed with Mr. Oehler's dedication and commitment to the school community that extends beyond the school day. Since starting with the school district Gerald has officiated several sports for our athletic program. He has served as an official for football, basketball, baseball and football demonstrating how committed he is to the school community. Furthermore, Mr. Oehler has started teaching night school for Adult Basic Education through Community Education. He is teaching a GED Class and an Intermediate English Language Learners class for adult learners in our community.

Mr. Oehler has proven himself as a dedicated instructional leader and an integral part of Worthington School District community and would make a valuable contribution as an instructional leader for your school district. If you would like additional information about Mr. Oehler please feel free to contact me at (901)489-2555.

Sincerely,



Dr. Mara Borges-Gatewood