



WOODROW WILSON HIGH SCHOOL  
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To Whom It May Concern,

I have had the privilege of serving with Lori Conmy in my role as assistant principal for Fargo's Summer School program. She did an internship with us a couple of summers ago while she was working on her certification. For last summer (2017) she interviewed and was chosen over several other high-quality candidates for the position of Administrative Intern for Summer School. She proved to be an excellent hire; she is an organized, motivated, and a thoughtful leader.

While most people think of summer school as a small remedial program for a few students, in Fargo it encompasses many programs and students. Programming includes over 1000 students taking high school academic courses, 1,600 students enrolled in athletic camps, middle school remediation, extended school year (ESY), elementary transitions and enrichment opportunities, and English learner (EL) summer programming to bring the total to over 5000 students being served at 12 physical locations throughout the district.

Lori took the lead in managing sports camps. She allocated assistant coaching staff allowances based on enrollment, communicated allocations to over 23 coaches, and then monitored the resulting staff payroll for accuracy; tracking all the moving pieces on a shared spreadsheet to keep office staff updated on the constant changes. Her leadership in this area of organization kept conflicts to a minimum and made it the best summer ever for that area of programming.

During the third week of the summer the director and myself were out of town at a conference for several days. Lori took the reigns and ran the program in our absence. She managed staff concerns, student behavior problems, and parent contacts with no problem and very few questions sent our way. We were very comfortable that we could trust Lori to manage the program in our absence and she exceeded our expectations.

I find Lori to be a high quality, reflective leader. I have no doubts that she is well prepared to be a school leader. Her experiences have prepared her well for a role at the next level of leadership. I recommend her without reservation. If you have further questions, please contact me.

Sincerely,

A handwritten signature in cursive script, appearing to read "Jim Keal".

Jim Keal, M.Ed., M.S.  
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